

Our policy on the processing of Personal Data (GDPR)

In the course of *our* provision of services, *we* have to collect and process personal data about *you*.

We usually only process data that are strictly necessary for conclusion and administration of the contracts that *you wish* to conclude.

Our office may also use *your* e-mail address to provide *you* with commercial information or keep *you* informed of our activities via *our* newsletter. If *you* do not wish to receive commercial information from *our* office, *you* can object to its delivery at any time by sending a simple request by e-mail to data-protection@eeckman-underwriting.com, or by clicking on the “unsubscribe” link which is provided for that purpose at the bottom of the newsletter or the e-mail in question.

Other than the identification details that *you* communicate to *us* by completing this form or during any other subsequent contacts with *our* company, *we* collect various personal data about *you* depending on the type of contract *you* wish to take out and the nature and size of the risk being insured.

The data that *we* process about *you* are the data *you* provide to *us* directly when taking out the contract. These data may be supplemented by and may overlap with the data provided to *us* by the health professionals who are asked to check *your* medical history or the experts instructed by the company to assess the risk being insured or to prevent *fraud*. *Our* company only passes *your* data to the insurance company that provides the policy *you* have taken out through *us* and to the other parties involved in the contractual process (experts and/or subcontractors). All other disclosures to third parties are subject to *your* express prior consent.

We retain *your* data during the term of the contract and for an additional period of 10 years after expiry of the contract, for purposes of archiving and financial administration, or to allow *us* to claim *our* rights in court if applicable, in the context of any objection by *you* or by a third party related to *your* contract.

Our company has taken appropriate technical and organisational steps under the supervision of *our* Data Protection Officer to ensure that *your* data are processed in complete security. In particular *we* ensure that within our organisation, access to *your* data is reserved solely for the persons who are responsible for following up *your* contracts.

Our company is the primary data controller for *your* data. If *you* have any questions about *our* confidentiality policy or wish to exercise one of *your* rights under the legislation on the processing of personal data, please send *your* request by post to the address shown above or by e-mail to data-protection@eeckman-underwriting.com. If *you* consider that *we* have not taken *your* rights properly into account, *you* may also inform the Belgian Data Protection Authority.

In *your* capacity as a data subject of data processing by *our* company, *you* have the right to obtain all the relevant information from *us* on the data concerning *you* that *we* process and also on the purpose of this

data processing. Where applicable, *you* also have the right to rectification of *your* data if they are incorrect or to have your data erased if they are no longer necessary for the purposes for which they were collected or processed. Other than in exceptional circumstances, requests for access, rectification, erasure or objection will be met within one month of the request being received.

The *insurer* is considered to be a joint data controller for the processing of personal data about *you*. For more detailed information about how the *insurer* uses *your* data, and to find out about *your* rights in relation to *your* data, please go to our website: eeckman-underwriting.com.